

REPORT TO: Executive Board

DATE: 16 March 2023

REPORTING OFFICER: Operational Director - Finance

PORTFOLIO: Leader's

SUBJECT: Review of Council wide Fees and Charges

WARDS: Borough Wide

1.0 PURPOSE OF THE REPORT

1.1 In conjunction with the annual budget review, it is proposed to charge the fee rates for services in accordance with the schedules shown in Appendix A, B and C. This report presents the proposed fees and charges for 2023/24 for services provided by the Council's Directorates.

2.0 RECOMMENDATION: That the proposed fees and charges for 2023/24 as set out in Appendix A and for 2024/25 as set out in Appendices B and C, be approved.

3.0 SUPPORTING INFORMATION

3.1 The review of fees and charges has been carried out as part of the budget preparations for 2023/24.

3.2 The general aim in setting fees and charges is to ensure the Council fully recovers the cost incurred in providing a service. The cost base of providing a service over the past year and forecast increases for next year are making this more difficult given the impact of higher inflation, wage increases and the unpredictable nature of utility costs.

3.3 Recovering the full cost of services through the year is also dependent on a number of other factors outside the agreed charge, including:

- Demand – will change year on year and could be determined by a number of drivers such as weather, economy, regional and national events, demographics etc. Demand had further been complicated over the last three years due to the impact of Covid and increases in the cost of living
- Competition – There are a number of services the Council provides for which there is a strong competitive market. Costs within the private sector are generally lower than in the public sector, for example employee terms and conditions.
- Statutory Element – Some charges are outside control of the Council with there being no discretion to what can be charged.

3.4 Fees and charges income targets for the new financial year have been set by the inflation level highlighted in the Medium Term Financial Strategy, at an increase of 8% on 2022/23 budgeted targets.

- 3.5 A number of fees and charges within this report have been set at an increased rate of 8%. It is proposed that a more in-depth review of fees and charges will be carried out later this year as the economy and inflation stabilises and further intelligence is gathered on the level of demand for services. This exercise will then form part of fees and charges setting for 2023/24.
- 3.6 As part of the in-year budget monitoring process, actual income from fees and charges will be regularly reviewed against budgeted income. Supporting narrative will be provided within monitoring reports to highlight areas where the Council has not fully recovered the cost of providing a service.
- 3.7 All proposed charges are exclusive of VAT. Where applicable, VAT will be added to the charges set out in the appendices.
- 3.8 The schedule in the appendices includes guidance on the charge being a discretionary or statutory fee. Statutory fees may result in changes throughout the year and therefore the relevant fees will be amended accordingly.

4.0 POLICY IMPLICATIONS

- 4.1 The effects of the proposed changes have been incorporated where possible into budgets for 2023/24. As per the Medium Term Financial Strategy budgeted income for 2023/24 has been increased by 8%, except where additional increases have been proposed as saving items, statutory fee increases apply or where income targets have been reduced to reflect the actual recovery rate. Individual fees and charges have been reviewed and increases proposed by service managers which also reflect the particular circumstances of each area.

5.0 FINANCIAL IMPLICATIONS

- 5.1 The financial implications are as presented in the report and appendices.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 Children and Young People in Halton

There are no implications for this priority.

6.2 Employment, Learning and Skills in Halton

There are no implications for this priority.

6.3 A Healthy Halton

There are no implications for this priority.

6.4 A Safer Halton

There are no implications for this priority.

6.5 Halton's Urban Renewal

There are no implications for this priority.

7.0 RISK ANALYSIS

- 7.1 There is a requirement for the fees to be paid and in order to avoid the risk of them not being paid; the fees should be received before the service is provided.
- 7.2 The Council's budget assumes an increase in fees and charges income in line with those proposed in the Medium Term Financial Strategy. If increases are not approved it may lead to a shortfall in budgeted income targets.

8.0 EQUALITY AND DIVERSITY ISSUES

- 8.1 There are no Equality and Diversity implications arising as a result of the proposed action.

9.0 CLIMATE CHANGE IMPLICATIONS

- 9.1 None

10.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

- 10.1 There are no background papers under the meaning of the Act.

LICENCE FEES

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Hackney Carriage & Private Hire Charges Single Status Driver			
First Grant (max 3 year licence)	210.00	210.00	D
First Grant - inc DBS (max 3 year licence)	250.50	250.50	D
Renewal (max 3 year licence)	192.00	192.00	D
Renewal - inc DBS (max 3 year licence)	232.00	232.00	D
Replacement Badges	13.20	13.20	D
Hackney Carriage & Private Hire Charges Vehicle Licence			
Grant and Renewals 1 Year – Hackney Carriage ++ ##	268.00	268.00	D
Note: £21.50 added for to recover the costs of the Hackney Carriage Vehicle unmet demand survey			
Grant and Renewals 1 Year – Private Hire ++ ##	248.50	248.50	D
Transfer of Existing Vehicle Licence	31.00	31.00	D
Temporary Transfer Fees (Licence issued for a maximum of 2 months)	97.50	97.50	D
Replacement Vehicle Plate (each)	19.70	19.70	D
Replacement Bracket (each)	19.70	19.70	D
Replacement Doors Stickers Private Hire (Pair)	26.00	26.00	D
Replacement Internal plate	13.20	13.20	D
Change to Personalised Number Plate	57.60	57.60	D
Private Hire Operator Licence:	300.00	300.00	D
Private Hire Operator Licence (5 years)	600.00	600.00	D
Hackney Carriage & Private Hire Charges Lowerhouse Lane Depot Fees			
Hackney Carriage and Private Hire - Vehicle Test Fee	63.00	63.00	D
Hackney Carriage and Private Hire - Vehicle Re-test Fee	25.25	25.25	D
Hackney Carriage and Private Hire - Vehicle Test Un-notified Cancellation Fee	24.25	24.25	D
Notes			
Hackney Carriage and Private Hire - ++Includes Taximeter Sealing Fee			
Owners of Private Hire Vehicles that are not equipped with meters may apply for the meter charge to be discounted from the annual licence fee ## Unless part of a single transaction involving a simultaneous grant in which case £30.50			
Street Trading			
First Grant & Renewal	426.00	426.00	D
Additional Vehicles (Per Vehicle)	212.00	212.00	D
“Static” First Grant	491.00	491.00	D
Change of Vehicle	32.40	32.40	D
Daily Fee for Temporary Extension of Existing Consent (max 5 days per year)	72.50	72.50	D
Daily Fee for Temporary Consent (max 5 days per year)	110.00	110.00	D
Hawkers etc. Cheshire County Council Act	253.00	253.00	D
Sex Establishments*	1,558.00	1,558.00	D
Scrap Metal Dealers	212.00	212.00	D
Notes			
* The expression “Sex Establishment” includes Sex Entertainment Venues, Sex Cinemas and Sex Shops			
LOCAL LAND CHARGES (Search Fees)			
Form CON29R	80.00	86.00	D
Official Search (CON29) -	80.00	86.00	D
Each additional (CON29) parcel***	80.00	86.00	D
CON29O Optional Enquiries (per person, per parcel)	12.00	13.00	D
Each Additional Enquiry	26.00	28.00	D
Notes			
***Parcel of land means land (including a building or part of a building) which is separately occupied or separately rated, in separate ownership. For the purposes of this definition an owner is a person who (in his own right or as a trustee for another person) is entitled to receive the rack rent of land, or, where the land is not a rack rent, would be so entitled if it were so let.			

HIGHWAYS

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Road Traffic Regulation Act 1984			
Temporary Order at request of a third party	2,200.00	2,376.00	D
Temporary Order at request of non-commercial organisations – Section 16A plus actual cost of advertising	150.00	162.00	D
Temporary Closure Notice (incl emergency) at request of a third party	380.00	410.00	D
Diversionsary Notice at request of a third party	320.00	346.00	D
Highways Act 1980			
Applying to the Magistrates Court for an Order to stop up or divert a highway - Permanent closure (Excluding appeal costs). Also applies to closures/diversions under Town & Country Planning Act 1990	772.00	833.76	D
Issuing of Scaffolding/Hoarding permit	105.00	113.00	D
Issuing of Scaffolding/Hoarding permit (Additional week or part thereof) – Note, 2021/22 charge increased by 14% ain of reducing occupancy on highway	42.50	46.00	D
Issuing of Skip Permit – Initial Fee (up to 14 days)	42.00	45.50	D
Skip Permit – Additional periods (each additional 7 days)	21.00	22.50	D
Skip found without a licence (plus current permit fee)	120.00	130.00	D
Removal of unauthorised skip	At cost plus 15% admin fee	At cost plus 15% admin fee	D
Issuing of Cherry Picker/Mobile Platform permit (Initial week)	105.00	113.00	D
Issuing of Cherry picker/Mobile Platform permit (Additional week or part thereof)	36.00	39.00	D
Issuing of permits to erect structures/equipment over or under the highway (Minimum £80)	At cost plus 15% admin fee	At cost plus 15% admin fee	D
Construction of vehicular crossings on footways	As agreed by the Strategic Director	As agreed by the Strategic Director	D
Section 38 Agreements	10% of works cost. Minimum charge £2,613	10% of works cost. Minimum charge £2,822	D
NOTE: If construction of road foundation commences before agreement is in place, then an additional fee of £2,690.00 will be payable			
PLUS Legal Agreement fee as detailed below			
(a) Basic Agreement	824.00	889.92	D
(b) Moderately Complex Agreement	1,374.00	1,483.92	D
(c) Highly Complex Agreement	2,192.00	2,367.36	D
NOTE: The Council will determine the appropriate agreement			
Section 278 Agreements	As agreed by the Strategic Director	As agreed by the Strategic Director	D
Alfresco Dining Areas Licence	100.00	108.00	D
'A' Board Licence – Per Annum	60.00	65.00	D
Shop Displays Licence – Per Annum	133.00	144.00	D
Other Part VIIa e.g. Promotions & Leisure – Commercial Organisations. (Applications made within 7 working days of the event will incur an additional administration fee of £130.00)	190.00	205.00	D
Other Part VIIa e.g. Promotions & Leisure – Non-Commercial Organisations	As agreed by the Strategic Director	As agreed by the Strategic Director	D
Minor Highways Works Permits	1,600.00 plus refundable cash bond	1,728.00 plus refundable cash bond	D
NOTE: The refundable cash bond is the value of the works as determined by the Council			
Clearance of Accident Debris/Unauthorised obstructions on the Highway	At Cost plus 15% Admin Fee	At Cost plus 15% Admin Fee	D
Structural checking and technical approval of highways structures	As agreed by the Strategic Director	As agreed by the Strategic Director	D

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Relocation of Lighting Column at Request of Third Party			
Commercial Organisations	At Cost plus 15% Admin Fee	At Cost plus 15% Admin Fee	D
Non-commercial organisations	650.00	702.00	D
Highway Searches			
Letter and plan showing adopted highway	59.00	63.72	D
Additional questions	19.00	20.52	D
Signing			
Design and Erection of a Traffic Sign(s) at the request of a third party	At Cost plus 15% Admin Fee	At Cost plus 15% Admin Fee	D
Initial Assessment of Application for Tourism Signs	155.00	165.00	D
Provision of H Bar Road Markings	110.00	115.00	D
Authorisation of Temporary Direction Signs (Normally for Housing Developments and Temporary Events)	170.00	180.00	D
Provision of Disabled Persons Parking Space (subject to meeting criteria)	No charge subject to meeting criteria	No charge subject to meeting criteria	D
Traffic Signals			
Supply of Information on Operation of Traffic Signals	255.00	275.00	D
Switching Off/On Traffic Signals and Bagging Over heads during normal working hours (08.00 - 19.00; Monday - Saturday (excluding bank holidays)) –	645.00	696.00	D
Switching Off/On Traffic Signals and Bagging Over outside normal working hours - Bagging over traffic signal head	750.00	810.00	D
Bagging over pedestrian push button / demand unit	21.00	23.00	D
Temporary Portable Traffic Signals (Multi Phase) (Administration Fee)	10.50	11.50	D
	180.00	194.00	D
Street Name and Numbering			
Up to 2 Dwellings	45.00	48.60	D
Between 3 and 10 dwellings	221.00	238.68	D
Schemes Over 10 dwellings	414.00	447.12	D
Re-numbering of properties where original numbering has already been confirmed	56.00	60.48	D
Road Safety			
Supply of Accident Data (per road/junction for up to 3 years)	190.00	200.00	D
Road Safety Courses	As agreed by the Strategic Director	As agreed by the Strategic Director	D
Traffic Data			
Supply of Automatic Traffic Count Data	170.00	180.00	D
Closure of Bus Stop for Roadworks			
Closure of Bus Stop for Roadworks (per stop)	192.00	207.00	D
Commissioning of Temporary Stop (per stop)	192.00	207.00	D
Bus Stop Closure Notice and Notice to the Public (per stop)	104.00	112.00	D
Section 50 - Street Works Income (i) All Apparatus			
Minor Works	435.00	470.00	D
Standard Works	865.00	934.00	D
Major Works	1,735.00	1,873.00	D

PLANNING

PRE APPLICATION PLANNING FEE SCHEDULE Charges for pre application are applied prior to planning requests being submitted to the Council. Planning application fees are set nationally.

Development Category	Charging Rates 2023/24
Category A – Householder Development	<ul style="list-style-type: none"> £130 – unaccompanied visit and formal response to request. Meetings can be arranged by agreement with the Case Officer at a cost of £100 per hour per Officer.
Category B – Minor Development See also notes: (1), (2)	<ul style="list-style-type: none"> £310 to cover one unaccompanied site visit and formal response to request. Meetings can be arranged by agreement with the Case Officer at a cost of £100 per hour per Officer. Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.
Category C – Intermediate Development See also notes: (1), (2),	<ul style="list-style-type: none"> £620 to cover one site visit, formal response to request and one meeting. Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.
Category D – Small Scale Development See also notes: (1), (2),	<ul style="list-style-type: none"> £1500 to cover one site visit, formal response to request and up to two meetings. Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.
Category E – Significant Development See also notes: (1), (2),	<ul style="list-style-type: none"> £2500 to cover one site visit, formal response to request and up to two meetings. Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.
Category F – Large Scale Development See also notes: (1), (2),	<ul style="list-style-type: none"> £3000 for schemes of 50 houses plus an additional fee of £100 per house over 50 houses to a maximum fee of £30000. Fee covers one site visit, formal response to request and up to two meetings. Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc
Notes:	
(1) Current hourly rate is £100 per hour for all Officers.	
Householder (Category A) meetings and Minor Development (Category B) meetings, where requested, are with the Case Officer. Additional officers at hourly rate.	
Meetings included in Categories C to F include the Case Officer and a Highways Officer. Additional officers will be charged at an hourly rate.	
(2) Green Belt/Conservation Areas/Listed Buildings: Proposals involving one or more of these categories will incur additional fees due to the additional considerations involved. Additional fees for Category A £100, Category B £150, Category C £250, Category D £350, Category E £500, Category F £1000	

ADULT SOCIAL CARE

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Maximum Charges for Community Based Care			
Domiciliary Care (per hour) – Note – Full cost recovery applies if above threshold level	Full cost recovery as per charge by care provider	Full cost recovery as per charge by care provider	S
Residential Care – Note – Full cost recovery applies if above threshold level	Full cost recovery as per charge by care provider	Full cost recovery as per charge by care provider	S
Day Care (per session)	17.75	19.15	D
Family Placement (per session)	17.75	19.15	D
Naughton Fields and Barkla Fields Support Charge (per week)	14.55	15.70	D
Key Safe	59.50	64.25	D
Transport (per journey)	3.35	3.65	D
Meals in the Community			
Family Placement Breakfast	2.25	2.45	D
Family Placement Lunch	2.70	2.95	D
Family Placement Tea	2.55	2.75	D
Meals - Delivered to People in Their Own Homes	4.30	5.35	D
Meals - Tea Time Pack Delivered to People in Their Own Home	3.00	3.75	D
Charges Community Based Services			
Pitch Charges (weekly) Riverview Gypsy Site 21 pitches @	65.60	71.65	D
Pitch Charges (weekly) Riverview Gypsy Site 1 pitch @	76.90	83.95	D
Water & Sewerage (weekly) - Riverview Gypsy Site	16.00	16.40	D
Combined Pitch and Water/Sewerage Charge – Canalside Traveller Site	88.40	96.55	D
Pitch Charges (daily) - Transit Site	14.65	16.00	D
Charges to Other Local Authorities			
Older People in Residential Intermediate Care (per week)	742.05	801.40	D
Adults in Supported Accommodation (per week) Bredon	643.10	694.55	D
Day Care - Older People (per session)	51.35	55.45	D
Day Care - Adults with Learning Disability (per session)	91.15	98.45	D
Day Care - Adults with Physical/Sensory Disability (per session)	105.55	114.00	D
Appointee/Deputyship Charges*			
Securing Property	110.00	120.00	D
Continuous Monitoring of Property (when property holder is unable - cost per hour)	27.50	30.00	D
Storage of Wills (annual cost)	27.50	30.00	D
Property Searches, Meter Readings etc (cost per hour)	30.00	32.50	D
Charging structure for the Appointeeship Service:			
Appointeeship clients (residential) per annum	380.00	650.00	D
Appointeeship clients (community based) per annum.	625.00	832.00	D
Deputyship clients	charged in accordance with the fees set by the Office of the Public Guardian	charged in accordance with the fees set by the Office of the Public Guardian	S
Duchy of Lancaster Referrals (where people have died intestate)	Actual cost	Actual cost	S
Applications to the Court of Protection	Actual cost	Actual cost	S
Administration charge following a client leaving the Appointeeship service.	300.00	325.00	D
Funeral Arrangements	360.00	375.00	D
Same day payment of personal allowances	5.00	5.00	D

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Community Wardens/Lifeline Charges			
Single Occupancy – per person charge			
Level 1 Call centre monitoring plus community warden reactive response. (Assessment and support plan, review within the first 6 weeks and then 6 monthly, unless further review is indicated.)	6.60	7.15	D
Level 2 Call centre monitoring plus reactive callout. Community warden visits up to two weekly, according to assessed need and support planning.	10.60	11.45	D
Houses of Multiple Occupation	3.50	3.80	D
Fees for Licensing Residential Park Home Sites			
New License Application: 1-5 Pitches	530.40	572.85	D
New License Application: 6-15 Pitches	571.20	616.90	D
New License Application: 16-45 Pitches	612.00	660.95	D
New License Application: >46 Pitches	652.80	705.00	D
Transfer of Existing License: 1-5 Pitches	132.60	143.20	D
Transfer of Existing License: 6-15 Pitches	132.60	143.20	D
Transfer of Existing License: 16-45 Pitches	132.60	143.20	D
Transfer of Existing License: >46 Pitches	132.60	143.20	D
Application to vary a Site License: 1-5 Pitches	219.30	236.85	D
Application to vary a Site License: 6-15 Pitches	275.40	297.45	D
Application to vary a Site License: 16-45 Pitches	326.40	352.50	D
Application to vary a Site License: >46 Pitches	382.50	413.10	D
Annual License Fee: 1-5 Pitches	86.70	93.65	D
Annual License Fee: 6-15 Pitches	112.20	121.20	D
Annual License Fee: 16-45 Pitches	173.40	187.25	D
Annual License Fee: >46 Pitches	341.70	369.05	D
Deposit of Site Rules: 1-5 Pitches	32.90	35.55	D
Deposit of Site Rules: 6-15 Pitches	32.90	35.55	D
Deposit of Site Rules: 16-45 Pitches	32.90	35.55	D
Deposit of Site Rules: >46 Pitches	32.90	35.55	D

CHILDREN'S SOCIAL CARE

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Halton Lodge Children's Centre			
Meeting Room – Voluntary Group Hourly Rate	7.30	7.90	D
Meeting Room – Voluntary Group Daily Rate	39.20	42.30	D
Meeting Room – Private Group Hourly Rate	9.50	10.30	D
Meeting Room – Private Group Daily Rate	54.60	59.00	D
Training Room 1&2 – Voluntary Group Hourly Rate	7.30	7.90	D
Training Room 1&2 – Voluntary Group Daily Rate	39.20	42.30	D
Training Room 1&2 – Private Group Hourly Rate	9.50	10.30	D
Training Room 1&2 – Private Group Daily Rate	54.60	59.00	D
Training Room 1 – Voluntary Group Hourly Rate	3.90	4.20	D
Training Room 1 – Voluntary Group Daily Rate	16.10	17.40	D
Training Room 1 – Private Group Hourly Rate	6.20	6.70	D
Training Room 1 – Private Group Daily Rate	31.40	33.90	D
Training Room 2 – Voluntary Group Hourly Rate	3.90	4.20	D
Training Room 2 – Voluntary Group Daily Rate	16.10	17.40	D
Training Room 2 – Private Group Hourly Rate	6.20	6.70	D
Training Room 2 – Private Group Daily Rate	31.40	33.90	D
Community Room – Voluntary Group Hourly Rate	5.00	5.40	D
Community Room – Voluntary Group Daily Rate	23.80	25.70	D
Community Room – Private Group Hourly Rate	7.90	8.50	D
Community Room – Private Group Daily Rate	43.60	47.10	D
Quiet Room – Voluntary Group Hourly Rate	2.90	3.10	D
Quiet Room – Voluntary Group Daily Rate	11.10	12.00	D
Quiet Room – Private Group Hourly Rate	5.70	6.20	D
Quiet Room – Private Group Daily Rate	27.70	29.90	D
Halton Brook Children's Centre			
Meeting Room – Voluntary Group Hourly Rate	7.30	7.90	D
Meeting Room – Voluntary Group Daily Rate	39.20	42.30	D
Meeting Room – Private Group Hourly Rate	9.50	10.30	D
Meeting Room – Private Group Daily Rate	54.60	59.00	D

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Windmill Hill Children's Centre			
Play Room – Voluntary Group Hourly Rate	9.50	10.30	D
Play Room – Voluntary Group Daily Rate	54.60	59.00	D
Play Room – Private Group Hourly Rate	11.70	12.60	D
Play Room – Private Group Daily Rate	70.00	75.60	D
Training Room – Voluntary Group Hourly Rate	7.30	7.90	D
Training Room – Voluntary Group Daily Rate	39.20	42.30	D
Training Room – Private Group Hourly Rate	9.50	10.30	D
Training Room – Private Group Daily Rate	54.60	59.00	D
Family Room – Voluntary Group Hourly Rate	5.00	5.40	D
Family Room – Voluntary Group Daily Rate	23.80	25.70	D
Family Room – Private Group Hourly Rate	7.90	8.50	D
Family Room – Private Group Daily Rate	43.60	47.10	D
Brookvale Children's Centre			
Woodhatch Room – Voluntary Group Hourly Rate	9.50	10.30	D
Woodhatch Room – Voluntary Group Daily Rate	54.60	59.00	D
Woodhatch Room – Private Group Hourly Rate	11.70	12.60	D
Woodhatch Room – Private Group Daily Rate	70.00	75.60	D
Wellbrook Room – Voluntary Group Hourly Rate	7.30	7.90	D
Wellbrook Room – Voluntary Group Daily Rate	39.20	42.30	D
Wellbrook Room – Private Group Hourly Rate	9.50	10.30	D
Wellbrook Room – Private Group Daily Rate	54.60	59.00	D
Helston Room – Voluntary Group Hourly Rate	5.70	6.20	D
Helston Room – Voluntary Group Daily Rate	27.70	29.90	D
Helston Room – Private Group Hourly Rate	7.90	8.50	D
Helston Room – Private Group Daily Rate	43.60	47.10	D
Kilncroft Room – Voluntary Group Hourly Rate	4.40	4.80	D
Kilncroft Room – Voluntary Group Daily Rate	19.90	21.50	D
Kilncroft Room – Private Group Hourly Rate	6.80	7.30	D
Kilncroft Room – Private Group Daily Rate	35.20	38.00	D
Portleven Room – Voluntary Group Hourly Rate	4.40	4.80	D
Portleven Room – Voluntary Group Daily Rate	19.90	21.50	D
Portleven Room – Private Group Hourly Rate	6.80	7.30	D
Portleven Room – Private Group Daily Rate	35.20	38.00	D
Clovelly Room – Voluntary Group Hourly Rate	4.40	4.80	D
Clovelly Room – Voluntary Group Daily Rate	19.90	21.50	D
Clovelly Room – Private Group Hourly Rate	6.80	7.30	D
Clovelly Room – Private Group Daily Rate	35.20	38.00	D
Hanover Full Room – Voluntary Group Hourly Rate	9.50	10.30	D
Hanover Full Room – Voluntary Group Daily Rate	54.60	59.00	D
Hanover Full Room – Private Group Hourly Rate	11.70	12.60	D
Hanover Full Room – Private Group Daily Rate	70.00	75.60	D
Hanover Half Room – Voluntary Group Hourly Rate	4.70	5.10	D
Hanover Half Room – Voluntary Group Daily Rate	27.40	29.60	D
Hanover Half Room – Private Group Hourly Rate	7.30	7.90	D
Hanover Half Room – Private Group Daily Rate	34.80	37.60	D

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Ditton Library			
Community Room & Kitchen– Voluntary Group Hourly Rate	9.50	10.30	D
Community Room & Kitchen – Voluntary Group Daily Rate	54.60	59.00	D
Community Room & Kitchen – Private Group Hourly Rate	11.70	12.60	D
Community Room & Kitchen – Private Group Daily Rate	70.00	75.60	D
Quiet Room – Voluntary Group Hourly Rate	3.40	3.70	D
Quiet Room – Voluntary Group Daily Rate	12.20	13.20	D
Quiet Room – Private Group Hourly Rate	5.80	6.30	D
Quiet Room – Private Group Daily Rate	27.70	29.90	D
Play Room – Voluntary Group Hourly Rate	5.80	6.30	D
Play Room – Voluntary Group Daily Rate	27.70	29.90	D
Play Room – Private Group Hourly Rate	7.90	8.50	D
Play Room – Private Group Daily Rate	42.90	46.30	D
Ditton Children's Centre			
Conference Room – Voluntary Group Hourly Rate	7.30	7.90	D
Conference Room – Voluntary Group Daily Rate	39.20	42.30	D
Conference Room – Private Group Hourly Rate	9.50	10.30	D
Conference Room – Private Group Daily Rate	54.60	59.00	D
Community Room – Voluntary Group Hourly Rate	5.70	6.20	D
Community Room – Voluntary Group Daily Rate	27.70	29.90	D
Community Room – Private Group Hourly Rate	7.90	8.50	D
Community Room – Private Group Daily Rate	42.90	46.30	D
Quiet Room – Voluntary Group Hourly Rate	3.40	3.70	D
Quiet Room – Voluntary Group Daily Rate	12.20	13.20	D
Quiet Room – Private Group Hourly Rate	5.80	6.30	D
Quiet Room – Private Group Daily Rate	27.70	29.90	D
Upton Children's Centre			
Meeting Room – Voluntary Group Hourly Rate	5.60	6.00	D
Meeting Room – Voluntary Group Daily Rate	27.10	29.30	D
Meeting Room – Private Group Hourly Rate	7.70	8.30	D
Meeting Room – Private Group Daily Rate	42.00	45.40	D
Play Room – Voluntary Group Hourly Rate	7.10	7.70	D
Play Room – Voluntary Group Daily Rate	38.40	41.50	D
Play Room – Private Group Hourly Rate	9.30	10.00	D
Play Room – Private Group Daily Rate	53.40	57.70	D

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Warrington Road Children's Centre			
Buttercup Room – Voluntary Group Hourly Rate	9.50	10.30	D
Buttercup Room – Voluntary Group Daily Rate	54.60	59.00	D
Buttercup Room – Private Group Hourly Rate	11.70	12.60	D
Buttercup Room – Private Group Daily Rate	70.00	75.60	D
Daisy Room – Voluntary Group Hourly Rate	5.80	6.30	D
Daisy Room – Voluntary Group Daily Rate	27.70	29.90	D
Daisy Room – Private Group Hourly Rate	7.90	8.50	D
Daisy Room – Private Group Daily Rate	42.90	46.30	D
Daffodil Room – Voluntary Group Hourly Rate	5.80	6.30	D
Daffodil Room – Voluntary Group Daily Rate	27.70	29.90	D
Daffodil Room – Private Group Hourly Rate	7.90	8.50	D
Daffodil Room – Private Group Daily Rate	42.90	46.30	D
Daisy and Daffodil Room – Voluntary Group Hourly Rate	9.50	10.30	D
Daisy and Daffodil Room – Voluntary Group Daily Rate	54.60	59.00	D
Daisy and Daffodil Room – Private Group Hourly Rate	11.70	12.60	D
Daisy and Daffodil Room – Private Group Daily Rate	70.00	75.60	D
Kitchen – Voluntary Group Hourly Rate	9.50	10.30	D
Kitchen – Voluntary Group Daily Rate	54.60	59.00	D
Kitchen – Private Group Hourly Rate	11.70	12.60	D
Kitchen – Private Group Daily Rate	70.00	75.60	D
Poppy Room – Voluntary Group Hourly Rate	3.40	3.70	D
Poppy Room – Voluntary Group Daily Rate	12.20	13.20	D
Poppy Room – Private Group Hourly Rate	5.80	6.30	D
Poppy Room – Private Group Daily Rate	27.70	29.90	D
Kingsway Children's Centre			
Community Room – Voluntary Group Hourly Rate	9.50	10.30	D
Community Room – Voluntary Group Daily Rate	54.60	59.00	D
Community Room – Private Group Hourly Rate	11.70	12.60	D
Community Room – Private Group Daily Rate	70.00	75.60	D
Quiet Room – Voluntary Group Hourly Rate	3.40	3.70	D
Quiet Room – Voluntary Group Daily Rate	12.20	13.20	D
Quiet Room – Private Group Hourly Rate	5.80	6.30	D
Quiet Room – Private Group Daily Rate	27.70	29.90	D
Meeting Room – Voluntary Group Hourly Rate	4.40	4.80	D
Meeting Room – Voluntary Group Daily Rate	19.90	21.50	D
Meeting Room – Private Group Hourly Rate	6.80	7.30	D
Meeting Room – Private Group Daily Rate	35.20	38.00	D
For All Above - Equipment Hire TV, OHP, Projector, DVD Player available at an hourly rate of £2.75 each			
For All Above - 25% discount on all block bookings over 10 sessions			
Early Years Day Care Parental Fees			
Warrington Road Bambini Daycare Centre			
Full Day 8am – 6pm	41.30	41.30	D
Morning 8am – 1pm	27.25	27.25	D
Afternoon 1pm – 6pm	26.25	26.25	D
Ditton Early Years Centre			
Full Day 8am – 6pm	41.30	41.30	D
Morning 8am – 1pm	27.25	27.25	D
Afternoon 1pm – 6pm	26.25	26.25	D

OPEN SPACES

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Allotments			
Allotment Plot	0.47p m2	0.51p m2	D
New Tenant Admin Fee (includes £20 refundable cost of key)	43.50	47.00	D
Cemeteries and Crematorium Charges			
Purchase of Exclusive Right of Burial (50 year lease):			
Three interments	1,000.00	1,080.00	D
One or two interments	886.00	957.00	D
Cremated remains grave	530.00	572.00	D
Extension of lease for further 50 years after initial purchase	Nil	Nil	
Three Interments	1,000.00	1,080.00	D
One or two interments	886.00	957.00	D
Cremated remains grave	530.00	572.00	D
<i>Price includes fee for concrete beam for installation of memorial</i>			
Interment Fees (Mon to Thurs 10am to 3pm and Fri 10am to 2pm):			
1 interment - adult	835.00	901.00	D
2 interments - adult	945.00	1,021.00	D
3 interments - adult	1,060.00	1,145.00	D
Stillborn child or child not exceeding 12 months	Nil	Nil	D
Burial of cremated remains (Mon-Fri)	210.00	227.00	D
Burial of two cremated caskets at same time or double cremated remains casket (Mon-Fri)	316.00	341.00	D
Burial of two cremated remains casket/double casket at the same time – non-resident	605.00	654.00	D
Burial of Body Parts/ Organs	80.00	86.50	D
Burial of cremated remains child under 16 (Mon-Fri)	Nil	Nil	D
Additional fee outside of core times (<i>Monday to Thursday 10.00 a.m. – 2.00 pm, Friday – 10.00 a.m. to 1.30 pm</i>).	147.00	159.00	D
Saturday morning additional fee (full burials)	+50% of interment fee	plus 50% of interment fee	D
Non-resident charge for Interments (if Previous Borough resident when grave purchased – no extra charge)	plus 100% of Halton resident fee	plus 100% of Halton resident fee	D
Late Arriving Funeral – 10 minutes or more	55.00	60.00	D
Incorrect coffin size for Cremation or Burial	75.00	81.00	D
Excessive coffin length for Burial (over 6ft 6)	75.00	81.00	D
Indemnity fee	95.00	102.00	D
Use of Crematorium Chapel for funeral service	127.00	137.00	D
Transfer of Ownership of Exclusive Right of Burial	95.00	102.00	D
Replacement Grave Deed	55.00	60.00	D
Grave search – up to 10 names	45.00	48.60	D

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Memorials:			
New Headstone	195.00	210.00	D
Additional Inscription	55.00	60.00	D
Vase/tablet/book – up to 18" x 12" x 12"	77.00	83.00	D
Registration of BRAMM registered masons	nil	Nil	D
Inscription to Baby Headstone in Baby Garden	67.00	72.00	D
Replacement headstone/kerb/refix to NAMM	Nil	Nil	D
Memorial Benches (10 year lease)			
5ft hardwood bench, with engraved plaque	827.00	894.00	D
Renewal of 10 year lease (existing bench)	739.00	798.00	D
Crematorium Charges			
Cremation charge – adult	815.00	880.00	D
Cremation charge – child (1 year-16 years)	Nil	Nil	D
Cremation charge – child under 1 year	Nil	Nil	D
Cremation charge – after anatomical examination	415.00	449.00	D
Cremation webcast Live service charge	30.00	32.40	D
Cremation webcast service charge	46.50	50.00	D
Cremation webcast physical Copy (DVD/Blu-Ray/USBcharge service)	52.50	56.80	D
Scattering of remains (cremation at Widnes Crematorium) – Monday to Friday	75.00	81.00	D
Scattering of remains (no attendance) when cremation has taken place at another crematorium - Monday to Friday	122.00	132.00	D
Scattering of Ashes no appointment (other crematorium)	50.00	54.00	D
Casket – wooden	82.00	88.60	D
Token box	25.00	27.00	D
Storage of cremated remains after one calendar month from date of cremation	80.00	86.50	D
Postage of cremated remains (by secure carrier)	By request	By request	D
Certified Extract from the Cremation Register	57.00	61.50	D
Miscellaneous Charges			
Civil Funeral Celebrant	209.00	226.00	D
Reprinting of Invoice Schedule	27.00	29.00	D
Incomplete cremation forms	10.00	10.75	D
Late Cremation / Burial Forms	25.00	27.00	D
Storage of Headstone After Burial - Up to 6 Months – Note, cost not recovered	Nil	Nil	D
Storage of Headstone After Burial - Monthly Charge Thereafter - Note increase in charge reflects actual cost	25.00	27.00	D
Release fee after hours from any Halton Cemetery	50.00	54.00	D
Plaques (10 year lease)			
Bronze plaque	284.00	306.00	D
Renewal for further 10 years	134.00	145.00	D
Granite plaque on Planter – Four Seasons/ Runcorn Cemetery Sundial	440.00	475.00	D
Renewal for further 10 years	134.00	145.00	D
Memeorial Plaque on Marble Bench - Peel House Cemetery only	480.00	519.00	D

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Book of Remembrance -			
2 line entry	105.00	113.00	D
3 line entry	136.00	147.00	D
4 line entry	167.00	180.00	D
5 line entry	193.00	209.00	D
6 line entry	233.00	252.00	D
7 line entry	258.00	279.00	D
8 line entry	287.00	310.00	D
Flower designs	95.00	102.00	D
Other designs	105.00	113.00	D
Extra line to existing entry	57.00	62.00	D
Slate Tablets			
Slate Tablets per letter	6.00	6.50	D
Sanctum Vaults:			
10 year lease (includes wooden casket)	682.05	737.00	D
Renewal for further 10 years	134.00	145.00	D
20 year lease (includes wooden casket)	913.00	987.00	D
Renewal for further 20 years	445.00	480.00	D
Placing 2nd casket of remains – Monday to Friday only	75.00	81.00	D
Opening vault on request	45.50	49.00	D
Design and Lettering			
Lettering (per letter)	4.70	5.08	D
Small design	89.00	96.00	D
Large design	115.00	124.20	D
Photo tile (portrait – 1 person)	162.00	175.00	D
Photo tile (landscape – 2 persons)	208.00	225.00	D
Outdoor Facility Charges			
Summer Games:			
Adult Bowling Green Card (Annual)	25.00	27.00	D
Couples Bowling Green Card (Annual) (in same household)	43.33	46.80	D
Junior Bowling Green Card (Annual)	12.50	13.50	D
Summer Rugby Adult	595.00	643.00	D
Summer Rugby Juniors - #	352.00	380.00	D
Winter Games:			
Adult B/B Pitch Hire (Alternate weeks)	595.00	643.00	D
Junior B/B Pitch Hire (Alternate weeks)	352.00	380.00	D
Mini Soccer B/B Hire	271.00	293.00	D
Youth B/B Pitch Hire - no changing rooms (Alternate Weeks)	202.00	218.20	D
Mini Soccer B/B Pitch Hire - no changing rooms (Alternate Weeks)	151.00	163.00	D
Adult Baseball Field (Annual)	585.00	632.00	D
Junior Baseball Field (Annual)	350.00	379.00	D
Adult Casual Pitch	35.00	37.80	D
Junior Casual Pitch	21.75	23.50	D

PUBLIC HEALTH & PUBLIC PROTECTION SERVICES

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Environmental Information			
Basic outstanding Environmental Health search	Free	Free	S
Access to information on Public Register	Free	Free	S
Provision of other environmental information that is not publicly available (per hour)	22.45	24.25	D
Environmental Protection Act			
List of authorised part "B" Processes	45.75	49.40	S
List of authorised part "A" Processes	46.90	50.65	S
Condemned Food Certificates			
Disposal of condemned food following statutory or voluntary process	At cost	At cost	S
Certification of Food Products for Export			
Certificates requiring signature	69.85	75.45	S
Other documents requiring stamp	23.10	24.95	S
National Food Hygiene Rating Scheme			
Request for Re-Inspection	120.80	130.45	S
Kennelling of Dogs			
Reclaiming of Stray Dogs	On Application*	On Application*	S
Collection of Dogs from repossessed premises	87.00	93.95	S
Transportation of non-seized animals i.e. dogs/cats to kennels or other premises	87.00	93.95	S
*As agreed with Strategic Director People or Director of Public Health			
Animal Welfare Licensing of Activities involving Animals (Regulations 2018)			
Pet Shop	227.95	246.20	S
Pet Shop with Dangerous Animals	337.80	364.85	S
Boarding Cats	249.40	269.35	S
Boarding Dogs	249.40	269.35	S
Breeding Dogs	359.70	388.50	S
Hiring Horses	359.70	388.50	S
Home Boarding Dogs	205.20	221.60	S
Dog Day Care	205.20	221.60	S
Exhibition Animals	249.80	269.80	S
EPA Authorisation			
Application	Statutory fee	Statutory fee	S
Renewal	Statutory fee	Statutory fee	S

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Health and Safety At Work Act 1974 etc.			
Provision of information obtained under the Act including production of statements and reports as requested (per hour)	22.45	24.25	S
Acupuncture, Tattooing, Ear Piercing and Electrolysis Establishments Registration fee	121.45	131.15	S
Additional Individual Operator Registration	38.40	41.50	S
Border Agency Accommodation Inspections	80.95	87.45	S
Return of Seized Sound Equipment (Noise Act 1996)	142.90	154.35	S
Housing Enforcement Notices under Section 49 of the Housing Act 2004	203.25	219.55	S
Houses in Multiple Occupation up to and including 5 rooms. 5 year license	535.90	578.80	S
Houses in Multiple Occupation with 6 rooms. 5 year license	574.10	620.05	S
Houses in Multiple Occupation with 7 rooms. 5 year license	611.65	660.60	S
Houses in Multiple Occupation with 8 rooms. 5 year license	649.45	701.40	S
Houses in Multiple Occupation with 9 rooms. 5 year license	687.30	742.30	S
Houses in Multiple Occupation with 9 rooms and over. 5 year license	725.10	783.10	S
Petroleum Consolidation Regulations 2014 Certificate and Licensing	Statutory Fee	Statutory Fee	S
Pest Control Charges			
Commercial Charge for all pests (per hour, minimum 1 hour)	82.40	89.00	D
Academy School Charge:			
Ants	59.50	64.25	D
Fleas	59.50	64.25	D
Wasps	59.50	64.25	D
Cockroaches	59.50	64.25	D
Mice	59.50	64.25	D
Rats	59.50	64.25	D
Journal or Cheque Book School Charge:			
Ants	59.50	64.25	D
Fleas	59.50	64.25	D
Wasps	59.50	64.25	D
Cockroaches	59.50	64.25	D
Mice	59.50	64.25	D
Rats	59.50	64.25	D
Domestic Charges - #:			
Ants	49.50	53.45	D
Fleas	49.50	53.45	D
Wasps	44.80	48.40	D
Bedbugs	55.40	59.85	D
Cockroaches	28.55	30.85	D
Mice	28.55	30.85	D
Rats	Free	Free	S
Regulatory Enforcement and Sanctions Act			
The first 10 hours of advice in a financial year to all businesses	Free	Free	S
Hourly rate for additional consultancy to primary authority businesses	61.90	66.85	S

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Trading Standards Services			
Fireworks			
Type of Application			
One year licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	185.00	185.00	S
Two year licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	243.00	243.00	S
Three year licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	304.00	304.00	S
Four year licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	374.00	374.00	S
Five year licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	423.00	423.00	S
One year renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	86.00	86.00	S
Two year renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	147.00	147.00	S
Three year renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	206.00	206.00	S
Four year renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	266.00	266.00	S
Five year renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed. Statutory fee.	326.00	326.00	S
One year licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	109.00	109.00	S
Two year licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	141.00	141.00	S
Three year licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	173.00	173.00	S
Four year licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	206.00	206.00	S
Five year licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	239.00	239.00	S
One year renewal of licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	54.00	54.00	S
Two year renewal of licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	86.00	86.00	S
Three year renewal of licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	120.00	120.00	S
Four year renewal of licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	152.00	152.00	S
Five year renewal of licence to store explosives where no minimum separation distance is prescribed. Statutory fee.	185.00	185.00	S
Varying the name of licensee or address of site. Statutory fee.	36.00	36.00	S
Any other kind of variation.	Reasonable cost to the licensing authority of having the work carried out	Reasonable cost to the licensing authority of having the work carried out	S
Transfer of licence. Statutory fee.	36.00	36.00	S
Replacement of licence. Statutory fee.	36.00	36.00	S
Weights and Measures charged per office hour	65.70	70.95	S
Feeding stuffs – Manufacturing (statutory fee)	451.00	451.00	S
Feeding stuffs – Placing on the Market (statutory fee)	226.00	226.00	S
PUBLIC HEALTH			
Health Improvement Team – exercise session charge	3.00	3.20	D

COMMUNITY DEVELOPMENT

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
COMMUNITY CENTRES			
Activities			
Badminton (Juniors)	10.20	11.00	D
Badminton (Adults)	12.50	13.50	D
Climbing Wall (Adults – per hourly session)	2.90	5.00	D
Climbing Wall (Juniors – per hourly session)	1.20	3.00	D
Climbing Wall (Hire per hour inc. instructor)	41.00	45.00	D
Community Groups:			
Room Hire – Hall (per hour)	9.50	10.45	D
Room Hire – Small Room (per hour)	3.80	4.50	D
Room Hire – Medium Room (per hour)	5.40	5.95	D
Room Hire – Large Room (per hour)	6.00	6.60	D
Private Groups:			
Room Hire – Hall (per hour)	11.80	13.00	D
Room Hire – Small Room (per hour)	4.80	5.30	D
Room Hire – Medium Room (per hour)	6.50	7.15	D
Room Hire – Large Room (per hour)	7.35	8.10	D
Room Hire – Large Room (per hour) Max 25 people (new charge 2023/24)	0.00	10.45	D
Commercial Groups:			
Room Hire – Hall (per hour)	14.30	15.75	D
Room Hire – Small Room (per hour) Max 4 people	6.20	6.85	D
Room Hire – Medium Room (per hour) Max 10 people	8.20	9.00	D
Room Hire – Large Room (per hour) Max 20 people	8.80	9.70	D
Room Hire – Large Room (per hour) Max 25 people (new charge 2023/24)	NA	11.00	D
Saturday (per hour) min 3 hours	Room Hire Charge +50%	26.00	D
Sunday (per hour) min 3 hours	Room Hire Charge +50%	35.00	D
Performing Rights (of total charge)	0.05	0.05	D
Sportshall at Upton Community Centre (Adults)	36.00	39.60	D
Sportshall at Upton Community Centre (Juniors)	29.00	32.00	D

LEISURE & RECREATION

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Swimming			
Adult	3.67	4.00	D
Under 8's	Free	Free	D
Junior	2.17	2.33	D
Halton Leisure Card (HLC)	2.50	2.83	D
Family Swim (2 x adults & 2 x juniors)	8.75	9.42	D
Splash and Play - NEW	3.75	4.04	D
Private lesson 121	16.00	17.30	D
Private lesson 221	22.00	23.80	D
Child Swim Lesson - 30 min membership	22.20	24.50	D
Child Swim Lesson - 60 min membership	28.00	30.25	D
Sport Works membership (NEW)	30.00	32.40	D
Crash Course - 30 min (5 day)	26.00	28.00	D
Certificate and badge (2023/24)	0.00	0.00	D
Memberships			
Single membership	21.67	23.33	D
Joint membership	39.58	42.75	D
HLC Membership	21.00	21.50	D
Swim Only membership	19.58	21.33	D
Gym only membership (BRC/RSP)	13.33	14.38	D
Gym only membership (KLC)	14.99	16.08	D
Teen Membership	13.33	14.38	D
Family membership	43.33	46.79	D
Activities			
Bowls	46.67	50.42	D
Men's 50+ Badminton	3.58	3.88	D
Trampoline Private Hire	12.10	13.08	D
Trampoline Membership	11.67	12.58	D
Badminton Club Hire (Per court, per hour, plus admission)	5.20	5.63	D
Liverpool Canoe Club	50.50	54.54	D
Netball Leagues	285.00	308.00	D
Back to Netball	3.50	3.80	D
Sports Hall Admit Adult	2.10	2.25	D
Sports Hall Admit Junior	1.17	1.25	D
HLC Admit	1.33	1.50	D
Squash Adult	3.50	3.75	D
Squash Junior	1.75	1.88	D
Squash Membership	29.17	31.50	D
Casual Gym/Aerobics	4.33	4.67	D
Junior Fitness	2.25	2.42	D
Health Suite	5.10	5.50	D
Table Tennis Adult	2.17	2.34	D
Table Tennis Junior	1.20	1.29	D
Half Hall Booking KLC	50.00	54.00	D
Full Hall Booking KLC	91.00	97.50	D
Gymnasium KLC	20.00	21.00	D
Activity Room	26.80	27.00	D
Swimming Pool KLC	87.00	93.96	D
Small Pool	51.00	55.05	D
Studio 1 & 2	16.00	16.00	D
Swimming Pool BRC	71.50	77.22	D

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Activities continued			
Five a Side Block Booking BRC	49.00	52.00	D
Five a Side Block Booking junior BRC	24.00	26.00	D
Five a Side Casual - Adult	35.00	37.80	D
Five a Side Casual - Junior	17.50	18.55	D
Full Hall Booking Adult BRC	69.50	75.00	D
Half Hall Booking Adult BRC	34.75	37.50	D
Half Hall Booking Junior BRC	24.00	25.00	D
Full Hall Booking Junior BRC	34.75	37.50	D
Gymnasium Adult BRC	31.00	32.00	D
Gymnasium Junior BRC	21.00	22.50	D
Astro Casual Adult/Junior (Quarter)	25.00	27.00	D
Astro Casual Adult/ Junior (Half)	40.00	43.20	D
Astro Casual Adult/Junior (Full)	70.00	75.60	D
Astro Partner Club (Quarter)	20.00	21.60	D
Astro Partner Club (Half)	30.00	32.40	D
Astro Partner Club (Full)	60.00	64.80	D
Astro Commercial (Quarter)	33.00	35.63	D
Astro Commercial (Half)	50.00	54.00	D
Astro Commercial (Full)	100.00	108.00	D
Parties (BRC) - Multi - Full Hall	130.00	140.00	D
Parties (BRC) Half Hall	110.00	118.80	D
Parties (KLC) - Multi - Full Hall	130.00	140.00	D
Parties (KLC) Half Hall	110.00	118.80	D
Frank Myler Activity Room Block Booking	16.00	16.00	D
Frank Myler MUGA Block Booking	13.30	14.15	D
Halton Leisure Card	3.33	3.33	D
Reservation Fees			
Items in Stock	Free	Free	D
Items Bought Into Stock	2.50	2.70	D
Items Bought Into Stock – Leisure Card Holders	1.50	1.65	D
Personal Computer Bookings			
Printing (per page) – Black and White	0.15	0.15	D
Printing (per page) – Colour	0.25	0.25	D
Printing (per page) – Black and White – Leisure Card Holders	0.10	0.10	D
Printing (per page) – Colour – Leisure Card Holders	0.15	0.15	D
Photocopies			
A4 (per sheet)	0.15	0.15	D
A3 (per sheet)	0.25	0.25	D
Lost Tickets			
Adults	2.20	1.50	D
Children and Leisure Card Holders	1.10	1.00	D
Room Hire			
Meeting Room 2 - Halton Lea (per hour)	16.00	17.25	D
Meeting Room 3 - Halton Lea (per hour)	16.00	17.25	D
Meeting Room 2 & 3 - Halton Lea (per hour)	32.00	34.50	D
Meeting Room 4 - Halton Lea (per hour)	9.25	10.00	D
Meeting Room 5 – Halton Lea (per hour)	16.00	17.25	D
Meeting Room 6 - Halton Lea (per hour)	16.00	17.25	D
Meeting Room 7 - Halton Lea (per hour)	10.25	11.10	D
Meeting Room 8 - Runcorn (per hour)	13.10	14.15	D
Meeting Room 9 - Runcorn (per hour)	9.25	10.00	D
Meeting Room 10 - Runcorn (per hour)	9.25	10.00	D

WASTE & ENVIRONMENTAL IMPROVEMENT SERVICES

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
Waste Management			
Charge for a new or replacement wheeled bin	30.00	32.50	D
Charge for the collection of bulky household items (Up to 3 items)	26.00	28.00	D
Charges for the collection of an additional bulky item (To a maximum of 3 additional items)	6.75	7.30	D
Charge for collection of garden waste (per bin)	37.00	40.00	D
Charge for the collection of commercial waste	Increase of 2.5% on 2021/22 Charges	Increase of 8% on 2022/23 Charges	D
**Charge for collection of an abandoned shopping trolley	57.00	62.00	D
**Charge for storage of an abandoned shopping trolley (per day)	5.70	6.20	D
**Charge for the return of an abandoned shopping trolley to the owner	57.00	62.00	D
**Charge for the disposal of an abandoned shopping trolley	57.00	62.00	D

STADIUM and CATERING

Room Hire			
Bridge Suite	450.00	475.00	D
Karalius Suite	310.00	325.00	D
Single Box	75.00	90.00	D
Double Box	150.00	175.00	D
Triple Box	220.00	250.00	D
Pitch Hire			
*1/4 Hire - Off Peak	52.50	52.50	D
*1/2 Hire - Off Peak	105.00	105.00	D
*Full Pitch Hire - Off Peak	210.00	210.00	D
**1/4 Hire - Peak	65.00	65.00	D
**1/2 Hire - Peak	130.00	130.00	D
**Full Pitch Hire - Peak	250.00	250.00	D
Community Usage & Everton Ladies - Daytime	82.00	82.00	D
School Meals			
Free School Meals	2.42	2.65	D
Paid School Meals	2.50	2.70	D

ECONOMY, ENTERPRISE & PROPERTY SERVICES

	2022/23	2023/24	Statutory / Discretionary Charge (S/D)
PROPERTY SERVICES			
Industrial Estate Service Charges	Based on actual costs for the preceding year with uplift for inflation	Based on actual costs for the preceding year with uplift for inflation	D
ADULT LEARNING CLASSES – Note – Charges do not cover full cost of course, external grant covers the full remaining cost			
Maths	Nil		D
English	Nil		D
HEP Employability Skills	Nil		D
Employability Skills	Nil		D
10 Week Courses	60.00	64.80	D
22 Week Courses + £30 registration fee	120.00	129.60	D
33 Week Courses + £30 registration fee	210.00	226.80	D
Wellbeing Courses	nil		D
Any course that does have a fee attached may be subject to fee remission (either 50% or 100%) dependant on which benefits the learner may be claiming			
Runcorn Town Hall Room Hire Charges per hour			
Committee Room 1 - 18 people	12.00	13.00	D
Committee Room 2 - 12 people	11.00	12.00	D
Civic Suite - 30 people or 50-60 theatre style	26.00	28.00	D
Chamber 80-90 people	40.00	43.00	D
Kingsway Learning Centre Room Hire Charges per hour (10% discount for 6 meetings or more)			
Room 10A - 15 people	10.00	11.00	D
Room 11 - 15 people	10.00	11.00	D
Room 15 - 15 people	10.00	11.00	D
Room 13 - 30 people	18.00	19.50	D

APPENDIX B

THE BRINDLEY

	2023/24	2024/25	Statutory / Discretionary Charge (S/D)
The Theatre			
Commercial Hirers (1 performance or up to 8 hours):			
Monday to Thursday	1,233.33	1,358.00	D
Friday to Sunday	1,400.00	1,541.00	D
Community Hirers (1 performance or up to 8 hours):			
Monday to Thursday	740.00	815.00	D
Friday and Saturday	840.00	925.00	D
Rehearsal Performance per 4 Hours (Monday to Thursday)	358.33	391.00	D
The Studio			
Per 8 hour performance with technical support:			
Monday to Thursday	341.67	375.00	D
Friday, Saturday and Sunday	393.33	433.00	D
Per 4 hour rehearsal with technical support:			
Monday to Thursday	204.17	225.00	D
Friday, Saturday and Sunday	246.67	270.00	D
Per 4 hours dressing room facility:			
Monday to Sunday	168.33	185.00	D
Per 8 hours dressing room facility:			
Monday to Sunday	253.33	278.00	D
Per 12 hour dressing room facility:			
Monday to Sunday	338.33	371.00	D
Workshops Per 1 hour (studio):			
Monday to Thursday (10am – 5pm) per hour	35.00	33.33	D
Saturday to Sunday	POA	POA	D
Technical Support	POA	POA	D
Workshops Per 4 hours (studio):			
Monday to Thursday (10am – 5pm)	260.00	241.00	D
Saturday to Sunday	POA	POA	D
Technical Support	POA	POA	
Education Room Hire			
Hourly Rate	25.00	25.00	D
Day Rate	85.00	85.00	D
Technical Support	POA	POA	D

	2023/24	2024/25	Statutory / Discretionary Charge (S/D)
Additional Charges			
Inclusion within the Brindley season Brochure	170.83	191.66	D
Brindley Website Facebook Advert	POA	POA	D
Brindley to manage ticket sales (per ticket)	0.46	0.46	D
Programme/Merchandise sales by Brindley staff	91.66	100.00	D
Merchandise Sales for Hirer by a Third Party (Per Show)	25.00	33.00	D
Additional technicians (per hour)	17.08	18.79	D
Pre rig (sound, lighting or stage) (Monday to Friday)	334.17	375.00	D
Pre rig (sound, lighting or stage) (Saturday, Sunday or Bank Holidays)	373.33	416.00	D
Use of the orchestra pit	32.00	29.10	D
Use of the Orchestra Pit (3 days +) Inclusive when hiring Brindley Theatre Music Stands and Lights –	Nil	Nil	D
Smoke Machine (day)	24.17	25.00	D
Smoke Machine (3 days +)	72.50	75.00	D
Haze Machine (day)	24.17	25.00	D
Haze Machine (3 days +)	72.50	75.00	D
Radio Mics (each)	31.67	31.67	D
Radio Mics (3 days +) (per mic)	95.00	95.00	D
Music Stand and Light (day)	4.17	4.17	D
Music Stand and Light (3 days +)	12.50	12.50	D
Theatre Projector (day)	123.33	137.50	D
Theatre Projector (3 days +)	370.00	412.50	D
Studio Projector and Screen (day)	65.00	71.66	D
Studio Projector and Screen (3 days +)	195.00	215.00	D
Desktop Projector Education Room (day) - New 2023/24	33.00	33.33	D
Desktop Projector Education Room (3days +) - New 2023/24	100.00	100.00	D
TV Monitor 65' and Stand (day)	64.17	64.17	D
TV Monitor 65' and Stand (3 days +)	192.50	192.50	D
Harlequin Dance Floor (day)	71.67	79.10	D
Harlequin Dance Floor (3 days +)	215.00	237.00	D
Star Cloth (day)	92.50	92.50	D
Star Cloth (3 days +)	277.50	277.50	D
Gauze (day)	47.50	47.50	D
Gauze (3 days +)	142.50	142.50	D
Pyrotechnics (day)	POA	POA	D
Pyrotechnics (week)	POA	POA	D
Steinway Grand Piano – (Theatre only) (day)	121.67	133.00	D
Steinway Grand Piano – (Theatre only) (3 days +)	365.00	400.00	D
Steinway Grand Piano tune (Theatre only) (weekday)	125.83	141.00	D
Steinway Grand Piano tune (Theatre only) (weekend)	157.50	175.00	D
Post show bar	104.17	125.00	D
Corkage Per Bottle (Wine)	8.33	8.33	D
Café Facility Per Hour (outside of normal opening hours) OR Café Space Hire	45.83	50.00	D

REGISTRARS SERVICE**

	2023/24	2024/25	Statutory / Discretionary Charge (S/D)
Boston Suite and Lounge			
Monday to Thursday	300.00	350.00	D
Friday	360.00	410.00	D
Saturday	410.00	460.00	D
Sunday (11am to 1pm)	460.00	510.00	D
Bank Holiday	560.00	610.00	D
Civic Suite, Runcorn Town Hall			
Monday to Thursday	410.00	460.00	D
Friday	410.00	460.00	D
Saturday	460.00	510.00	D
Sunday (11am to 1pm)	510.00	560.00	D
Bank Holiday	610.00	660.00	D
Leiria or Members Room, Runcorn Town Hall			
Monday to Thursday	360.00	410.00	D
Friday	360.00	410.00	D
Saturday	410.00	460.00	D
Sunday (11am to 1pm)	460.00	510.00	D
Bank Holiday	560.00	610.00	D
Council Chamber Runcorn Town Hall and Approved Premises			
Monday to Thursday	520.00	570.00	D
Friday	520.00	570.00	D
Saturday	580.00	630.00	D
Sunday	680.00	730.00	D
Bank Holiday	780.00	830.00	D
Note** - All charges are listed as discretionary but do include a statutory element applied by the General Registry Office			